

Everything you need to know about being our Area Development Manager - Northern Ireland

You'll mobilise people to become part of a growing community, taking action to improve the lives of everyone affected by Parkinson's. You'll lead collaboration, joint planning, shared ownership and delivery of area plans to develop a people powered movement, uniting everyone behind a common vision.

You'll be responsible for driving forward the charity's strategic plans, working with the vision of the community in a designated geographical area. You'll grow, facilitate and inspire a movement of people that is supported to have a positive impact locally and nationally.

What you'll do

- Facilitate collaboration and communication between staff, volunteers, other strategic partners and people affected by Parkinson's
- Be accountable for developing, overseeing delivery and evaluation of the local community (development) plan
- Create an inclusive model of feedback and collaboration that increases participation and involvement across diverse communities
- Source and analyse validated data and local intelligence to support the community to make informed decisions about priorities and evaluate interventions
- Work with colleagues and partners to protect health and care services as well as to influence for improvement
- Build and develop local partnerships, collaborations, coalitions in order to achieve innovative and creative responses with positive outcomes that will meet identified needs
- Lever and co-ordinate support from central teams to deliver local plans
- Effectively manage budget and resources (including staff management where appropriate)

What you'll bring

- Demonstrable experience of engaging and maintaining relationships with stakeholders including those from diverse communities **A,I**
- Experience of people (staff and volunteer) management as well as a commitment to working collaboratively with volunteers **I**
- Ability to manage competing priorities and coordinate, oversee and ensure delivery of a number of projects simultaneously **A, I**
- Experience of facilitating and modelling a collaborative and transparent approach, which promotes trust, mutual respect, ownership, reflection and a sense of responsibility **A, I**
- Experience of engaging and inspiring internal and external stakeholders to support and deliver organisational objectives **I**
- Knowledge and/or experience of appropriate health, social care structures and services relevant to Parkinson's and of the principles of influencing and campaigning **A, I**
- Ability to plan and manage resources, and to write accurate reports **I**
- Experience of data sourcing and analysis to provide reports and information for a range of audiences **I**
- Experience of operating in a modern digital workplace, using digital tools to work collaboratively and productively **A**
- Project management skills and experience **A,I**

(A) assessed at the application stage (I) assessed at the interview stage (T) assessed by a test/presentation

A bit more about the role

You'll report to the **Country Director**

Your contract will be **permanent**

You'll work **26 hours per week**

You'll be based at **home**

You'll be paid **£43,805.66 per year, pro rata**

You'll have **budget responsibility**

Your main relationships will be with:

- **Area/Nation teams**
- **Service Improvement and Campaigns colleagues**
- **Volunteering team**
- **Local networks team**
- **Volunteers**
- **People affected by Parkinson's**
- **Campaigns team**
- **Health and social care partners in locality**

Be part of the **Community** directorate

How can we offer better support, every day? Our Community team leads our work supporting people with Parkinson's, their families and carers.

Our priorities are set through feedback from people affected by Parkinson's. We make sure that everyone has access to the best care and support from health services and from us. Especially when things get more complex. We can't do this alone. We work in partnership with networks of supporters, including over 3000 volunteers in our local groups.

To deliver better support, we also lead on policy, campaigning, service improvement, professional engagement, education and strategic intelligence. We make sure that the voices of people affected by Parkinson's are heard by the right people, in the right places, at the right times.

What we offer

Flexi-time – The scheme offers employees flexibility on start and finish times, and the ability to take back time you have worked above your contracted hours.

Annual and Christmas leave – We offer 25 days, rising by an additional day after two years and then another day after four years' service, taking you to 27 days. We also close for three days between Christmas and New Year, and you don't need to book this using your allowance.

Interest-free season ticket loan – This will enable you to purchase an advance ticket more cheaply, once or twice a year, and benefit from the savings. You can apply after you're confirmed in post

Pension – You'll be eligible and auto-enrolled into a pension scheme. We'll double your contribution up to 6% - so if you contribute 2%, we'll contribute 4% etc.

Salary Exchange - The scheme offers you to exchange part of your gross salary for pension contributions. Salary exchange is linked to our auto enrollment pension scheme and is operated on an opt-in basis.

Sabbatical Leave - The charity is committed to supporting our people in their personal and professional aspirations and offers sabbatical leave for up to six months after three years continuous service.

Interest-free educational loan – This is our commitment to invest and support employees with continued learning.

Death in service cover – From your first day of service, we'll pay four times your salary, if you're aged between 16 and 70.

Ride2work programme – This is another scheme that enables employees to get tax incentives from cycling to work.

Employee assistance programme – A free and confidential service which ranges from emotional support to financial advice.

Learning and development – A key part of our People Strategy is to continue to develop and enhance the learning experience during your time at Parkinson's UK, and we are proud to offer many learning opportunities.

Maternity, adoption and shared parental pay – we offer an enhanced arrangement on the statutory entitlement. This is 8 weeks at full pay and 18 weeks at half pay dependent on your qualifying service.

Paternity pay – we offer up to 2 weeks full pay dependent on your qualifying service.

Family leave – these policies include compassionate, dependents, carers and bereavement leave that support the lives of employees who have additional commitments

What we do and how we do it

Our vision • our ultimate aim

Together we will find the cure, and improve life for everybody affected by Parkinson's.

Our social mission • what we deliver

We're a people-powered movement. On the verge of major breakthroughs in Parkinson's. By uniting we will find a cure. Together, we will help people get the best care and will ensure everyone sees the real impact of Parkinson's.

Our values • the way we work

- **People-first:** We're a strong movement for change, informed, shaped and powered by people affected by Parkinson's. We value and support each other.
- **Uniting:** We're people with Parkinson's, scientists and supporters, fundraisers and families, carers and clinicians. We're working, side by side, to improve the lives of everyone affected by Parkinson's
- **Pioneering:** We innovate across everything we do. Creative, courageous and with pioneering spirit, we strive to continually improve.
- **Driven:** We live and breathe our purpose. We set clear goals and strive to deliver the greatest impact for people affected by Parkinson's.